

The Better Health Generation

Back2Work / Care Squared / Me & Work / Assessment Squared / Aim2Work / Your Health Plus

Policy name	Work Health and Safety
Author	Simone Resnick, Human Resources Manager
Approved by	Fred Cicchini, Chief Executive Officer

1. Rationale and Purpose

The Better Health Generation is committed to, so far as is reasonably practicable, the establishment of an accident free, safe and healthy workplace, safe working methods, and the provision of safe equipment. Workplace health and safety is considered by management to be an integral and vital part of the successful performance of any job.

This policy sets out the responsibilities of the Company and its employees with the aim that together we can keep the workplace safe and productive.

2. Scope of Policy

This policy applies to all The Better Health Generation team members, contractors and service providers.

Please note: The Better Health Generation means The Better Health Generation and its subsidiaries.

3. Policy

The Company, as a person conducting a business or undertaking (PCBU), is committed to, so far as is reasonably practicable:

- Integrating workplace health and safety into all aspects of its operations;
- identifying hazards, assessing risk and implementing control strategies to minimise risk of injury to people and property;
- Ensuring the relevant Acts and Regulations that apply to working conditions and the work environment are observed and enforced;
- Encouraging consultation in addressing safety issues;
- Developing and implementing safe systems of work;
- providing adequate safety information, training and supervision;
- Designing, purchasing, installing and maintaining a safe site and machinery;
- Ensuring the relevant Acts and Regulations that apply to working conditions and the work environment are observed and enforced
- Ensuring that the workplace under their control is safe and without risk to health.

The Company will;

- attempt to remedy all problems relating to workplace health and safety;
- consult with workers and other parties to improve decision making on workplace health and safety matters; and
- Support and assist employees in effective injury management and rehabilitation.

All employees and contractors are required to:

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- Adhere to safe work practices, instructions and rules;
- Immediately report any unsafe work condition or equipment to their direct Manager and submit an incident as per Risk Management Policy and procedure
- Not misuse, damage, refuse to use, or interfere with anything provided in the interest of work health and safety;
- Perform all work duties in a manner which ensures individual health and safety and that of all other employees;
- Encourage fellow employees to create and maintain a safe and healthy work environment; and
- Co-operate with all other employees to enable the health and safety responsibilities of all employees be achieved.

4. Associated Policies and Procedures

Policy: Driver Safety

Policy: Risk Management Policy

Policy: Continuous Improvement Policy

Policy: Internal Audit Policy

Process Map: Risk Management System

Procedure: Home Visit Safety

Clinical Guideline: Risk Management System Clinical Guideline

Register: Risk Register

Register: Incident Register

Register: Continuous Improvement Register

Register: Internal Audit Program

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5. Breach of Policy

As is the case with all of The Better Health Generation policies, failure to comply with this Policy may result in disciplinary action, leading up to and including, termination of employment.

6. Disclaimer

This policy sets out The Better Health Generation general approach to the matters it covers but is not intended to bind The Better Health Generation. Accordingly, this policy acknowledges that The Better Health Generation may, at its absolute discretion, amend, vary or terminate the policy at any time and in any individual case, may depart from the policy wholly or in part.